

## **Terms of Reference**

### **Members of Pakistan Digital Authority (PDA)**

The Ministry of Information Technology and Telecommunications (MoITT), Government of Pakistan, invites eminent professionals of integrity, competence, and visionary leadership to apply for the positions of Chairperson and two Members of the Pakistan Digital Authority (PDA).

PDA is established under the Digital Nation Pakistan Act, 2025 (Act No. 1 of 2025) and is mandated to accelerate Pakistan's digital transformation, fostering a vibrant digital society, a thriving digital economy, transparent and efficient digital governance.

#### **Key Responsibilities:**

#### **Members (2 Positions):**

- Assist the Chairperson in implementing the National Digital Masterplan and related policies.
- Provide expert advice on regulatory frameworks, digital transformation standards, and operational excellence.
- Ensure security, interoperability, and inclusive accessibility of DPI initiatives.
- Ensure responsible technology adoption.
- Engage with stakeholders across government, private sector, and international organizations.
- Regularly monitor, evaluate, and report on compliance, performance, and operational efficiency.

#### **Eligibility Criteria:**

##### **Education:**

- Minimum: Bachelor's degree in Computer Science, IT, Engineering, Data Science, Public Policy, Economics, or related fields.
- Preferred: Master's or higher (MS, MBA, MPA, PhD, or equivalent).

##### **Experience:**

- Minimum 10 years of professional experience in digital transformation, technology policy, governance, or related fields.

- Preferred: Demonstrate leadership in national or regional digital initiatives, Digital Public Infrastructure (DPI), data governance, and collaboration with government and international entities.

**Age Limit:**

- Maximum 62 years at the time of Appointment.

**Terms of Appointment:**

- Contract duration: Five (5) years.
- Market based competitive salary and benefits commensurate with qualifications and experience.

**Application Process:** Submit the following documents in one PDF file within 15 days of publication through email address given below **(no hard copy will be accepted):**

- Detailed CV
- Attested copies of educational degrees and certifications
- Recent passport-sized photograph
- Copy of CNIC
- Statement (max. 1,000 words) outlining your experience, vision, suitability for the role, and how will you contribute to PDA's goals

Clearly indicate the position applied for (Member)

**Contact Details :** In case of any query

Tel: +92 051-9201012 , +92 51 9210228 | Email: [pda.recruitment@moitt.gov.pk](mailto:pda.recruitment@moitt.gov.pk)

**Important Notes:**

- Government/Semi-Government employees must apply through proper channels and if selected shall resign from their current positions.
- The candidates serving in the Government-Semi-Government shall provide NOC of their employer/Division.
- Only shortlisted candidates will be contacted.
- No TA/DA will be admissible.
- Incomplete or late applications will not be considered.

**Join us to shape Pakistan's innovative, inclusive, and secure digital future.**